

**HABERSHAM COUNTY BOARD OF COMMISSIONER
EXECUTIVE SUMMARY**

SUBJECT: Waste Disposal

DATE: May 13, 2024

RECOMMENDATION
 POLICY DISCUSSION
 STATUS REPORT
 OTHER

BUDGET INFORMATION:

ANNUAL- \$23,652

CAPITAL-

COMMISSION ACTION REQUESTED ON: May 20, 2024

PURPOSE: To request Commission approval to contract with Waste Management as Habersham County's waste disposal vendor for fiscal year 2025 with an option to renew for fiscal year 2026 and 2027 if we incur no price increases or a price increase of 10% or less.

BACKGROUND / HISTORY: Habersham County sought request for proposals for waste disposal services. Three RFPs were submitted and met the required specifications. Waste Management provided the lowest bid at \$23,652 dollars annually for 21 locations to be serviced monthly.

FACTS AND ISSUES:

- a. Waste Away Express - \$30,298
 - b. Waste Pro - \$30,555
 - c. Waste Management - \$23,652
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OPTIONS:

- 1) Approve contract with Waste Management for fiscal year 2025.
 - 2) Deny contract with Waste Management for fiscal year 2025.
 - 3) Commission defined alternative.
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RECOMMENDED SAMPLE MOTION: Move to approve contract with Waste Management for fiscal year 2025.

DEPARTMENT:

Prepared by:

Director _____

**ADMINISTRATIVE
COMMENTS:**

DATE: _____

County Manager

VENDOR:			AMOUNT	Monthly*
SITE NO.	DESCRIPTION			
LIST OF FACILITIES MANAGEMENT WASTE DISPOSAL				
1	Habersham County Extension Service 555 Monroe Street Clarkesville, GA 30523	One (1) 2 yard - Once every 2 weeks		
		Bi-Weekly Cost	\$ 18.47	\$40.00
		No loading dock access		
X 26 Weeks	\$ 480.22			
2	Habersham County Courthouse 295 Llewellyn Street Clarkesville, GA 30523	One (1) 8 yard - Once a week		
		Weekly Cost	\$ 25.40	\$110.00
		No loading dock access		
X 52 Weeks	\$ 1,320.80			
3	Habersham Facilities Maintenance 4306 Toccoa Highway Clarkesville, GA 30523	One (1) 8 yard - Once a week		
		Weekly Cost	\$ 25.40	\$110.00
		No loading dock access		
X 52 Weeks	\$ 1,320.80			
4	Fire Station 9 - Hollywood 4263 Hollywood Highway Clarkesville, GA 30523	One (1) 4 yard - Once a week		
		Weekly Cost	\$ 19.63	\$85.00
		No loading dock access		
X 52 Weeks	\$ 1,020.76			
5	Habersham County Fairgrounds 4235 Toccoa Highway Clarkesville, GA 30523	One (1) 8 yard - Once a week		
		Weekly Cost	\$ 25.40	\$110.00
		No loading dock access		
X 52 Weeks	\$ 1,320.80			
6	Station 12 - View 2975 Duncan Bridge Road Cornelia, GA 30531	One (1) 4 yard - Once every 2 weeks		
		Bi-Weekly Cost	\$ 20.78	\$45.00
		No loading dock access		
X 26 Weeks	\$ 540.28			
7	Station 13 - Habersham Mills 2665 Habersham Mills Road Clarkesville, GA 30523	One (1) 2 yard - Once every 2 weeks		
		Bi-Weekly Cost	\$ 18.47	\$40.00
		No loading dock access		
X 26 Weeks	\$ 480.22			
8	Station 14 - Camp Creek 6400 Camp Creek Road Mt. Airy, GA 30563	One (1) 2 yard - Once every 2 weeks		
		Bi-Weekly Cost	\$ 18.47	\$40.00
		No loading dock access		
X 26 Weeks	\$ 480.22			

VENDOR:			AMOUNT	Monthly*
SITE NO.	DESCRIPTION			
LIST OF FACILITIES MANAGEMENT WASTE DISPOSAL				
9	Habersham County Airport 1112 Airport Rd Cornelia, GA 30531	One (1) 2 yard - Once a week		
		Weekly Cost	\$ 18.48	\$80.00
		No loading dock access		
X 52 Weeks	\$ 960.96			
10	Animal Care & Control 4123 Toccoa Highway Clarkesville, GA 30523	One (1) 6 yard - Twice a week		
		Weekly Cost	\$ 41.57	\$180.00
		No loading dock access		
X 52 Weeks	\$ 2,161.64			
11	Habersham Parks & Recreation Dept 120 Paul Franklin Road Clarkesville, GA 30523	Two (2) 8 yard - Once a week		
		Weekly Cost	\$ 48.04	\$208.00
		No loading dock access		
X 52 Weeks	\$ 2,498.08			
12	Habersham County Senior Center 217 Scoggins Drive Demorest, GA 30535	One (1) 4 yard - Once a week		
		Weekly Cost	\$ 19.63	\$85.00
		No loading dock access		
X 52 Weeks	\$ 1,020.76			
13	Habersham County 911 Dispatch 175 EOC Drive Mt. Airy, GA 30563	One (1) 6 yard - Once a week		
		Weekly Cost	\$ 20.79	\$90.00
		No loading dock access		
X 52 Weeks	\$ 1,081.08			

			Amount	Monthly*
14	Station 17 - Panther Creek 4455 The Orchard Road Clarkesville, GA 30523	One (1) 2 yard - Once every 2 weeks Bi-Weekly Cost	\$ 18.47	\$40.00
		No loading dock access X 26 Weeks	\$ 480.22	
15	Habersham County Sheriff's Office 1000 Detention Drive Clarkesville, GA 30523	One (1) 8 yard - Twice a Week Weekly Cost	\$ 48.04	\$208.00
		No loading dock access X 52 Weeks	\$ 2,498.08	
16	Habersham County Gymnastics Center 585 Grant Street Clarkesville, GA 30523	One (1) 2 yard - Once a week Weekly Cost	\$ 18.48	\$80.00
		No loading dock access X 52 Weeks	\$ 960.96	

VENDOR:				Monthly*
SITE NO.	DESCRIPTION	AMOUNT		
LIST OF FACILITIES MANAGEMENT WASTE DISPOSAL				
17	Habersham County Fleet & Road Department 4218 Toccoa Highway Clarkesville, GA 30523	One (1) 8 yard - Once a week Weekly Cost	\$ 25.40	\$110.00
		No loading dock access X 52 Weeks	\$ 1,320.80	
18	Habersham County EMS Station 125 Robertson Loop Road Demorest, GA 30535	One (1) 2 yard - Once a week Bi-Weekly Cost	\$ 18.48	\$80.00
		No loading dock access X 26 Weeks	\$ 960.96	
19	Habersham County Administration Building 130 Jacobs Way Clarkesville, GA 30523	One (1) 8 yard - Once a week Weekly Cost	\$ 25.40	\$110.00
		No loading dock access X 52 Weeks	\$ 1,320.80	
20	Habersham County Accountability Court 390 Rockford Cove Road Mt. Airy, GA 30563	One (1) 2 yard - Once a week Weekly Cost	\$ 18.48	\$80.00
		No loading dock access X 52 Weeks	\$ 960.96	
21	Habersham County Elections 403 Habersham County Shopping Ctr, Cornelia, GA 30531	One (1) 2 yard - Once every two weeks Bi-Weekly Cost	\$ 18.47	\$40.00
		X 26 Weeks	\$ 480.22	

ADDITIONAL FEES

Dumpster Delivery Fee (All size, if difference per size please notate)								\$	
Dumpster Removal Fee								\$	
Dumpster Relocation Fee (Whether on same property or moved to a different property)								\$	
Dumpster Overflow Fee (Not applicable if Vendor has missed scheduled pickups)								\$	
Additional Fee:	Extra Pick Up							\$ 125.00	per occurrence
Additional Fee:	Relocation Charge							\$ 125.00	per occurrence
Additional Fee:	Overage Charge							\$ 25.00	per occurrence
Additional Fee:								\$	
Additional Fee:								\$	
Additional Fee:								\$	

ame for the full duration of the contract*

*Locations will be billed at the monthly rate. Rate firm 12 months.



HABERSHAM COUNTY

BOARD OF COMMISSIONERS

May 15th, 2024

Georgia Waste Systems, LLC
Dba Waste Management
610 Bennett Road
Homer, GA 30547
Attn: Vic Knight

Ref: **RFP#2024-19 Waste Disposal**

Notice of Award

Dear Mr. Knight.

I am pleased to inform you that the Habersham County Board of Commissioners has awarded the above-named contract to your firm as the sole recipient. This letter will serve as a **Notice of Award** only.

You are requested to furnish Habersham County the following listed documents within **fifteen (15) days** as required by the terms and conditions of the bid:

1. Executed Contract Documents (Attached)
2. Updated Certificate of Liability Insurance

Please print two copies of the attached contract and return them in their original form, signed, and notarized as duplicate originals. Please do not fax the documents back. The County will then execute both documents and return one original to you.

A **Notice to Proceed** and **PO** will be issued after receiving the above-named documents. This contract will become effective upon execution of documents.

Sincerely,

Tim Sims
Chief Financial Officer
&
Kiani Holden
Financial Administrator

Waste Disposal

This agreement made and entered into this the _____ day of _____, 2024, by and between the Board of Commissioners of Habersham County, Georgia (Hereinafter referred to as "County") and **Waste Management** hereafter referred to as "Contractor").

Witnesseth:

Whereas the County intends to contract to provide for Waste Disposal - RFP #2024-19, herein referred to as the "Project" and has entered into an agreement for the necessary services provided by the project and whereas, the Contractor desires to perform the project and for the contract costs as detailed.

Habersham County's RFP #2024-19 issued on April 24th, 2024, the Bidder's response (All originals are on file in the Habersham County Purchasing Department, 130 Jacob's Way Clarkesville, GA 30523), and this contract are all incorporated into and made a part of this agreement by reference.

\$23,652.00 (price not to exceed)

Attachments: All terms and conditions; Contractor's Bid response; Contractors cost data

If any paragraph, sub-paragraph, sentence, clause, phrase or any portion of this agreement shall be declared invalid or unconstitutional by any Court of competent jurisdiction or if the provisions of any part of this agreement as applied to any particular situation or set of circumstances shall be declared invalid or unconstitutional, such invalidity shall not be constructed to affect the portions of this agreement not so held to be invalid or the application of this agreement to other circumstances not so held to be invalid. It is hereby declared to be the intent of the parties to this agreement to provide for separate and divisible parts, and to hereby adopt any and all parts hereof as may not be held invalid for any reason.

In witness whereof, the parties hereto have hereunto set their hands and affixed their seals the day and year first above written.

Subscribed and sworn to in our presence this _____ day of _____, 2024

Notary Comm. Exp.

Habersham County, Georgia

By: _____

Ty Akins

Chairman, Board of Commissioners

Subscribed and sworn to in our presence this _____ day of _____, 2024

Notary Comm. Exp.

Contractor

By: _____

Title